



# SPMHA GROUP DESIGNATE RESPONSIBILITIES

In conjunction with the County of Strathcona as it pertains to the *COVID-19 Arena Re-Entry Guidance* document, SPMHA groups/teams will be required to appoint a designate to assist with facility access for participants of its group/team. The designate will require “Manager” access in the group/team’s TeamSnap profile and will be responsible for checking-in cohorted participants upon arrival. The designate process for each session should be as follows:

1. Arrive 35 minutes prior to the scheduled session at the facility. Should the designate be accompanied by a participant, the participant must wait in the main waiting area in a physically-distanced manner, and not proceed to the dressing room area until at least one Coach has arrived.
2. Identify yourself to the Facility Ambassador and confirm your dressing room(s) assignment and designated exit point. Confirm if this exit point is isolated (will not be subject to crossover from the subsequent group). If the exit point is isolated, participants must exit the facility as soon as possible upon completion of their session. If the exit is not isolated, participants must remain in the dressing room for a period of 15 minutes to avoid crossover with the subsequent group after which they can exit the facility. An isolated dressing room area should be barriered by either the facility ambassador, custodian or a coach 15 minutes prior to the scheduled session. Confirm with the ambassador.
3. Upon arrival of participants, the designate will need to confirm the participant’s availability status as GOING in the TeamSnap event. This is for purposes of contact tracing. Any participants from the group that do not attend should be marked as NO. This includes all designated cohorted and physically-distanced coaches.
4. The designate must then confirm that the Health Check for the participant has been completed in TeamSnap. This includes all designated cohorted and physically-distanced coaches.
5. Advise the participant of the dressing room assignment and the respective exit point upon completion of the session. Instruct the participant to proceed to the dressing room area immediately. Any parents/guardians that enter with the participant shall be asked to leave the facility and to wait until the start of the session to enter. Remind those individuals to enter and exit the facility using the identified markings in the facility (where applicable) and to do so in a masked, physically-distanced fashion while sanitizing both upon entry and exit.
6. The participant arrival period is 15-30 minutes prior to the start of the session. No participants will be granted access earlier than 30 minutes prior to the session. If a participant arrives less than 15 minutes before their ice time, they may be asked to wait to enter until the spectators and participants from the previous ice time have exited.
7. The designate is not permitted to enter the dressing room area and shall proceed to the stands once participant check-in is complete.